



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائے اسلامی لائف انشورنس لمیٹیٹ  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

September 14, 2020

## Office Order No.:177-2020

For the greater interest of the Company, Ms. Champa Khanom (2443), Assistant Officer, (Cashier Cum Computer Operator), IT Dept., Mashabo FPR Centre, Dhaka Zone-07 is hereby transferred to Underwriting Dept., Mashabo FPR Centre, Dhaka Zone-07 at same office.

Ms. Champa Khanom is advised to report his joining to the Incharge, Mashabo FPR Center, Dhaka Zone-07 by 17-09-2020 with a copy to the Administration Dept., Head Office, Dhaka.

After Joining at Underwriting Dept., Mashabo FPR Centre, Dhaka Zone-07 Ms. Champa Khanom shall also works at IT Dept., at same premises in addition to her existing duties until further order.

**Mahmudur Rahman Talukder**  
Senior Vice President (Admin)

Ms. Champa Khanom (2443), Assistant Officer.

**C.C. to:**

1. The Chief Executive officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (U/W)
6. The EVP & Incharge (IT)
7. The EVP & Incharge (I/A)
8. Master file
9. Office Order file
10. Personal file
1. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The SEVP (PRT) & Incharge, Dhaka Zone-07.
3. The Incharge, Mashabo FPR Centre.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President (Admin)

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